



## Application form for the examination by the admission committee

Surname: ..... First Name: .....

E-Mail: ..... Website: .....

First application to the bbk berlin:  yes  no Date of the last application: .....

### Documents required (checklist)

- Membership application form** (*signed and scanned, digital/PDF by e-mail\**)  
*File name: FirstName\_Surname\_Membershipapplicationform.pdf*
- Application form for the admission committee**  
(this form; *signed and scanned, digital/PDF by e-mail\**)  
*File name: FirstName\_Surname\_Applicationform.pdf*
- Artist CV**  
The artist CV should include the artistic career, stipends/awards in visual art, a list of exhibitions, participation in exhibitions and projects. (*max. 500 kB, digital/PDF by e-mail\**)  
*File name: FirstName\_Surname\_CV.pdf*
- Portfolio**  
The portfolio should include pictures of completed artistic work (with work title, technique, size, year) as well as exhibition views. For film- and video material the portfolio should include stills and a short discription of the work including links (e.g. vimeo). Please focus on work from the last 3-5 years.  
(*max. 20 pages DIN A 4, max. 5 MB, digital/PDF by e-mail\**)  
*File name: FirstName\_Surname\_Portfolio.pdf*
- optional: max. 3 catalogues/publications** (*max. 5 MB per file, digital/PDF by e-mail\**)  
*File name: FirstName\_Surname\_catalog.pdf*

\* Please split into several e-mails and do not exceed the maximum size of 8 MB for e-mail attachments: [info@bbk-berlin.de](mailto:info@bbk-berlin.de)

Based on the submitted material the admission committee will decide if further documents/materials for the documentation and/or the submission of originals are required.

I declare that all information provided herein is true. I acknowledge that any deliberate false statement would negate the membership. I recognise the decision of the admission committee. Both the office of the bbk berlin and the members of the admission committee are not allowed to give information about the content of the assessment reviews and the voting result.

A legal claim to admission to the berufsverband bildender künstler\*innen berlin e.V. does not exist.

City/Date: .....

Signature: .....

### Data protection notice

The bbk berlin e.V. will exclusively impose, process and use all personal data according to the European General Data Protection Regulation (GDPR) and the Bundesdatenschutzgesetz (BDSG) for the purpose of establishing and administrating your membership. Within the framework of this purpose your data will be exclusively for the fulfilment of the statutory purposes forwarded to and used by service providers commissioned for this purpose. Data will only be passed on to third parties with your agreement. The European and German data protection rights are applicable in their respective valid version.

I hereby acknowledge the data protection notice.

City/Date: .....

Signature: .....